



# HiPC 2015 Registration Manual

Version	Date	Comments
2.0	Nov 19, 2015	Final version

## Registrations:

1. The point of contact in your organization should provide the registration chair ([regchair@hipc.org](mailto:regchair@hipc.org)) with three lists of email addresses:
  - Employees for full conference registration
  - Invited guests for full conference registration, and
  - Exhibit booth-only staff
2. These email addresses will receive directly from the HiPC registration chair a unique code to utilize on the HiPC online registration system and instructions for using the code. Each registration code will be counted against the total number of complimentary registrations for which your company is eligible as a part of your sponsorship benefits. An email address may be used only once to register.
3. Complimentary registrations vary by the sponsorship level. Please refer to the conference website <http://hipc.org/hipc2015/industry.php> for an overview of various levels of sponsorship and benefits. Complimentary registration should be done via: <http://hipc.org/hipc2015/complimentary.php>

For any questions for clarifications regarding registrations, please contact:  
Registration Chair, Vivek Yadav: [regchair@hipc.org](mailto:regchair@hipc.org)

4. We encourage you to complete the registrations by **30<sup>th</sup> Nov. 2015**. Completing the invoice and the payment is IMPORTANT to get the registration codes.

**Visa:**

Attendees who need an Indian visa have to obtain the letter from the conference personnel. Please refer to the conference website (<http://hipc.org/hipc2015/travel.php> - Travel Checklist) for instructions on how to get the letter.

**Latest Updates:**

Latest updates and information for the sponsors (latest version of this document) can be found at HiPC sponsor web page at <http://hipc.org/hipc2015>